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**MANDARIN GARDENS
COLLECTIVE
SALE COMMITTEE**

**MINUTES OF THE 4th MEETING OF THE MANDARIN GARDENS
COLLECTIVE SALE COMMITTEE HELD ON TUESDAY 18 MARCH 2008
AT 8.00PM IN LOBBY K OPERATIONS ROOM**

Present: Tan Kok Khoo (KK) - Chairman
 Paul Low Boon Bing (PL) - Vice Chairman
 Lana McCulloch (LM) - Treasurer
 Brenda Tan (BT) - Secretary
 Andrew Tan Kim Chia (AT)
 Bernard Law Cher Guan (BL)
 Vincent Teo (VT)
 Gabriel Tan (GT)
 Jeremy SooThoo (JS)
 Philip Sim (PS)
 Wang Hua Jock (WHJ)

Absent
(With Apologies) David Kim (DK)
 Leonard Jayamohan (LJ)

In Attendance (Observers) Please refer to Appendix I

1 Commencement of meeting

1.1 Chairman called the meeting to order at 8.05 pm with the quorum of 7 members. A total of 9 subsidiary proprietors were in attendance as observers.

2 Confirmation of Minutes of 3rd Meeting

2.1 The minutes of the 3rd meeting of the MGCSC held on 16th Jan 2008 were proposed by BL and seconded by PL, to be confirmed with no amendment.

3 Matters Arising

- 3.1 We will continue with no media contact regarding the committee's work.
- 3.2 MCST has yet to announce the results of the poll taken during the 2nd EOGMMGCSC to write to MA for the results.
- 3.3 MGCSC received 6 emails and 1 letter - letters to be referred to Knight Frank and Khattar Wong for their inputs on technical matters. The rest of the issues raised would be addressed in the 2nd update letter to SPs and also during the next EGM.
- 3.4 Members agreed that questions that were raised during the EGM would not be revisited.
- 3.5 Chairman reminded members to focus on the work of the collective process.

4 Signing of Letters of Appointment

- 4.1 JS briefed members regarding Knight Frank's proposed terms and conditions.
- 4.2 MGCSC will write to Knight Frank regarding the need to do baseline calculations and to absorb the costs involved.
- 4.3 GT briefed members about the legal contract from Khattar Wong.
- 4.4 Members proceeded to sign the two letters of appointment.

5 Review of Collective Sale timeline

- 5.1 Members agreed to adopt the time line given by Knight Frank.

6. Update on expenditure of collective sales committee

- 6.1 Please refer to Appendix II

7. Mandarin Gardens condominium strata roll.

- 7.1 To buy strata roll from MCST at the cost of approximately \$75.00

8. Date/Time/Venue and Agenda of 3rd Extra-ordinary Meeting

- 8.1 Date was tentatively set for 18 May 2008 and venue to be confirmed later. Members will help to source for venues and feedback to MCST though it is not within the committee's ambit

9. Any other matters

- 9.1 Wrote to MCST on 26 Feb 2008 regarding the invalid signatures for the requisition of 2nd EOGM but no reply has yet been received. PL will write another reminder to MCST requesting for their reply. (Note: The second letter has since been sent out dated 24 March 2008).
- 9.2 Sub-committees of MGCSC to meet Knight Frank to discuss the apportionment method; they will report to the MGCSC once details are available.
- 9.3 Denis Butler of #18-61 shared that the committee should prepare for STB'S hearing as the process would be met with objections from some SPs. The meeting noted his comments.

Mr. and Mrs. Yeo of #17-68 enquired about legal fees for signing CSA.

- 9.4 Some SPs have expressed their wish to contribute financially to help defray the costs that MGCST had been incurring. So far, MGCSC members had been paying out of their own pockets.

Members agreed that contributions should be strictly voluntary and only bona fide SPs would be allowed to do so. Contributions should preferably be made by cheque and addressed to Lana Mcculloch and sent to the MGCSC address. Donors should indicate their unit number, full name and contact mobile number. Where donors are non-resident SPs, they should provide a mailing address. Official receipts would be issued and the accounts of MGCSC would form part of the agenda in their meetings as well as during EGMs.

10. Conclusion

There being no other matters, the meeting ended at 9.35 pm with a note of thanks from the chair to all present.

Tan Kok Khoon
Chairman

In Attendance (Observers)

Appendix I

1. CHEONG KAH LUEN #03-59
2. SANJAY KHOR #17-34
3. DENNIS BULTER #18-61
4. MAGGIE MUI #22-56
5. TAN ENG LAI #10-55
6. TOH SIN LUE #14-66
7. RICHARD YEO #17-68
8. SAMUEL ARUL #14-65
9. SALLY YEO #17-68

**APPENDIX II
STATEMENT OF ACCOUNTS**

MGCSC Cash Journal

Date	Description	Dr	Cr	Balance
31-10-07	Donation-Tan KK		\$32.10	\$32.10
31-10-07	Booking Fees-Function Rm	\$32.10		-
07-11-07	Donation- Tan KK		\$35.00	\$35.00
07-11-07	Stationery	\$6.40		\$28.60
07-11-07	Stamps	\$5.10		\$23.50
07-11-07	Booking Fees- Meeting Rm	\$20.00		\$3.50
13-11-07	Donation-Tan KK		\$10.40	\$13.90
13-11-07	Drinks for Meeting	\$10.40		\$3.50
05-12-07	Donation- Tan KK		\$21.40	\$24.90
05-12-07	Booking Fees- Meeting Rm	\$21.40		\$3.50
18-12-07	Donation- Tan KK		\$12.00	\$15.50
18-12-07	Drinks for Meeting	\$12.00		\$3.50
03-01-08	Donation- Tan KK		\$21.40	\$24.90
03-01-08	Bookings Fees-Meeting Rm	\$21.40		\$3.50
10-01-08	Donation-Tan KK		\$21.40	\$24.90
10-01-08	Bookings Fees-Meeting Rm	\$21.40		\$3.50
26-01-08	Donation- Lana		\$20.00	\$23.50
26-01-08	Donation- Wang		\$20.00	\$43.50
26-01-08	Donation- Andrew		\$20.00	\$63.50
26-01-08	Donation- David		\$20.00	\$83.50
26-01-08	Donation- Philip		\$20.00	\$103.50
26-01-08	Donation- Bernard		\$20.00	\$123.50
26-01-08	Donation-Vincent		\$20.00	\$143.50
26-01-08	Donation- Jeremy		\$20.00	\$163.50
26-01-08	Donation- Gabriel		\$20.00	\$183.50
26-01-08	Donation- Leonard		\$20.00	\$203.50
26-01-08	Donation- Paul		\$20.00	\$223.50
26-01-08	Donation- Brenda		\$20.00	\$243.50
26-01-08	Donation- Tan KK		\$20.00	\$263.50
26-01-08	Photocopies for Updates	\$250.00		\$13.50
10-03-08	Donation-Lana		\$25.00	\$38.50
10-03-08	Donation- Wang		\$25.00	\$63.50
10-03-08	Donation- Andrew		\$25.00	\$88.50
10-03-08	Donation - David		\$25.00	\$113.50
10-03-08	Donation- Philip		\$25.00	\$138.50
10-03-08	Donation- Bernard		\$25.00	\$163.50
10-03-08	Donation- Vincent		\$25.00	\$188.50
10-03-08	Donation- Jeremy		\$25.00	\$213.50
10-03-08	Donation- Gabriel		\$25.00	\$238.50
10-03-08	Donation- Leonard		\$25.00	\$263.50
10-03-08	Donation- Paul		\$25.00	\$288.50
10-03-08	Donation -Brenda		\$25.00	\$313.50
10-03-08	Donation- Tan KK		\$25.00	\$338.50

10-03-08	Photocopies for 2 nd EOGM	\$291.00		\$47.50
12-03-08	Stationery-Journal Book	\$2.70		\$44.80
12-03-08	Stationery-Receipt Book	\$2.55		\$42.25
12-03-08	ID Tag	\$17.00		\$25.25
15-03-08	Donation from #10-46		\$50.00	\$75.25